



POLICY DOCUMENT

By way of affiliation, Knox Gymnastics is required to accept, comply and adhere with the policies of Gymnastics Australia and Gymnastics Victoria

MAKE-UP CLASS POLICY

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|---------------|---------------|-----------------------------|
| Approval Date | Next Review | Author/Modifier |
| 23/11/2023 | December 2024 | Jo Salter – Account Manager |

Policy Purpose and Scope

To outline the class make-up procedures for Kindergym, Recreation and Competitive members of Knox Gymnastics Club (excluding adult gymnastics members and casual play participants)

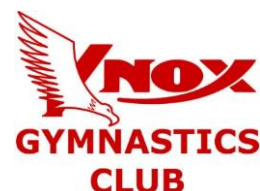
Terms and Conditions;

1. Make up classes will be available for all programs listed above.
2. Knox Gymnastics Club must be notified by no later than 2 hours prior to the start of the class to be eligible for a make-up class. Notifications can be made by phone, email or via the customer portal.
3. If notice is NOT provided within the required timeframe, you would not be eligible for a make-up class.
4. If a make-up class is missed, it cannot be re-booked.
5. There is no limit to the number of make-up classes you may accrue in a calendar year.
6. Make-up classes are valid from the date that the notified class was missed until the final scheduled class in December.
7. Cancellation of membership will result in the forfeiture of any unused make-up classes.
8. Make-up classes are subject to availability, and we cannot guarantee specific coaches or times.

4 Mossfield Avenue, FERNTREE GULLY, VIC, 3156 | 291 George Street, WANTIRNA SOUTH, Vic, 3152
P (03) 9758 1089 | **Emergency** (03) 9753 6835

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ABN: 64043843155 | Incorporated Registration: **A0002292K**





9. If classes are full, make-up classes will not be available as we do not overbook classes.
10. Make-up classes cannot be backdated, transferred, or reduce a class fee payment.
11. Make-up classes cannot be carried over to the next year.
12. For competitive gymnasts only, make-up classes can be completed in one (1) level above your current class.

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