

POLICY DOCUMENT

By way of affiliation, Knox Gymnastics is required to accept, comply and adhere with the policies of Gymnastics Australia and Gymnastics Victoria

CLUB CANCELLATION POLICY

Approval Date	Next Review	Author/Modifier
7/04/2025	December 2026	Jo Salter - Accounts Manager

Policy Purpose and Scope

To outline the Knox Gymnastics Club Inc. cancellation policy if a member no longer wants to attend training sessions once a month is underway. Applicable to all regular class-based members (excluding Adult Gymnastics & Casual Play Day members / program).

Terms and Conditions;

When a member enrolls for a class, there is an expectation and mutual agreement that they will attend for the duration of the program and pay fees accordingly.

If a member has completed their trial session, and has commenced training sessions but then decides to leave the Knox Gymnastics Club, the following guidelines are to be followed:

ALL Programs; Kindergym, Recreational, Competitive including Gymstar, MAG, WAG;

1. If the member decides to leave during the first week of classes / *first week after trial completion*, then the member is only liable for payment of class fees for that week. The Club and Gymnastics Victoria Membership fees will also be fully refunded. This first week is considered a 'cooling off period'. – The cooling off period is only available after the initial trial class and is not available for rolling over from month to month.
2. To cancel your Knox gymnastics membership, 30 days written notice will be required to be emailed to info@knoxgymnastics.org.au.
3. Club Membership fees are non-refundable. Gymnastics Victoria Membership is non-refundable however transferrable if moving clubs. Event Levy is non-refundable.